

UNIVERSITY OF GUJRAT



PRE-QUALIFICATION BIDDING DOCUMENT **FOR** **PROCUREMENT OF LATEST AI PC** **DESKTOP COMPUTERS FOR UNIVERSITY** **OF GUJRAT**

PQD No. UOG/DP/2026-27/PreQ.(IT)-01

Opening Date: 03-11-2026

University of Gujrat
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INVITATION OF E-PREQUALIFICATION

OF FIRMS / COMPANIES / SOLE PROPRIETORS FOR PROCUREMENT OF LATEST AI PC DESKTOP COMPUTERS FOR UNIVERSITY OF GUJRAT

University of Gujrat intends to prequalify Companies / Firms / Sole Proprietors for providing the following in University of Gujrat for the financial year 2026-27 as per Punjab Procurement Rules, 2014 through E-Tendering:

Sr. #	Category	Estimate Cost In Million (Rs.)
1.	Procurement of latest AI PC desktop computers for University of Gujrat	158.200

University of Gujrat therefore invites eligible Companies / Firms / Sole Proprietors to submit their applications on prescribed format for Pre-qualification by submitting all the relevant information and requisite documents for providing the supply of IT items.

A complete set of PQD (In English) carrying all details can be downloaded free of cost from the Punjab e-Procurement website <https://ep.punjab.gov.pk> as well as PPRA website https://ppra.punjab.gov.pk/public_procurement and University of Gujrat website <https://uog.edu.pk/tenders>. The complete e-prequalification application, in accordance with the instructions provided in the document, shall be submitted electronically on Punjab e-Procurement System <https://ep.punjab.gov.pk> till **03.11.2026 (Tuesday) at 02:00 PM**. The PQD will be opened on the same day i.e., **03.11.2026 (Tuesday) at 02:30 PM** at the address mentioned below.

Bid Security equivalent to 2% of the estimated procurement value shall be submitted electronically through the Punjab e-Procurement System (www.ep.punjab.gov.pk), as and when applicable under the system and in the manner prescribed by it. Where electronic submission is mandated, no physical financial instrument—including a Call Deposit Receipt (CDR), Pay Order (PO), or Bank Guarantee—shall be accepted. Only Bid Security submitted electronically through the Punjab e-Procurement System shall be considered valid.

The URL of the website of PPRA is https://ppra.punjab.gov.pk/public_procurement and response time shall be calculated exclusively from the date of the publication of the advertisement of the PPRA. The University Management may reject all bids at any time prior to the acceptance of a bid, as provided under Rule-35 of Punjab Procurement Rules 2014.

All pages must be signed & stamped by the applicant. Incomplete or unfilled / vague e-prequalification documents will not be entertained.

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ABBREVIATIONS AND DEFINITIONS

AI	Artificial Intelligence.
AI PC	Artificial Intelligence Personal Computer, i.e., the latest AI-ready desktop computer system (NPU / GPU-accelerated, supplied as a complete system) to be procured under this PQD.
Applicant	Firms / companies / sole proprietors applying for Pre-qualification.
CNIC	Computerized National Identity Card.
CS / IT / SE	Computer Science / Information Technology / Software Engineering
FBR	Federal Board of Revenue.
FY	Financial Year, i.e., the period from 1st July to 30th June of the year.
GOP	Government of Pakistan.
GPU / NPU	Graphics Processing Unit / Neural Processing Unit.
HCCH	Hague Conference on Private International Law.
HEC	Higher Education Commission.
IDC	International Data Corporation.
Knock Down	The Part-1 mandatory evaluation criteria given in Section 3 (Clause 3.1) of this PQD. Failure to fulfill any one of the Knock Down requirements results in disqualification of the Applicant, who shall not be evaluated further.
NCEAC	National Computing Education Accreditation Council.
NTN	National Tax Number.
OEM	Original Equipment Manufacturer.
PKR / Rs.	Pakistani Rupees.
PPR	Punjab Procurement Rules, 2014 (as amended up to date).
PPRA	Punjab Procurement Regulatory Authority.
PQ	Pre-qualification.
PQD	Pre-qualification Documents.
Pre-qualified Applicants	The Applicants shortlisted by the Procuring Agency following the evaluation of the Applications for Pre-qualification submitted in response to this Prequalification Document.
Procuring Agency	University of Gujrat, the entity inviting Applications for Pre-qualification under this PQD.
PST	Pakistan Standard Time.
Quantification	The Part-2 marking criteria given in Section 3 (Clause 3.2) of this PQD, carrying 100 marks in total, with a minimum qualifying threshold of 65 marks.
SECP	Securities and Exchange Commission of Pakistan.
SOS	Scope of Supply.
UOG	University of Gujrat.

SECTION 1: INTRODUCTION

1.1 Introduction of University of Gujrat

University of Gujrat has been established as a public-sector university by the Government of the Punjab under the University of Gujrat Act IX of 2004, with its primary campus at Hafiz Hayat, Gujrat. The core academic, operational and research functions of the University include, inter alia:

- To design, offer and regulate undergraduate, graduate, and doctoral degree programs in emerging technologies, natural sciences, social sciences, computing disciplines and humanities
- To foster cutting-edge research, innovation, and commercialization through designated R&D labs, Incubation Centers, and academic-industry linkages
- To equip academic departments, computing facilities, and specialized research centers with modern hardware, high-performance computing infrastructure, and allied software ecosystems
- To promote outcome-based education and practical skill-building aligned with national and international computing/engineering accreditation standards (e.g., HEC, NCEAC)
- To utilize budgetary allocations provided by the Government/HEC or internal generation for academic advancement and infrastructure upgrade
- To do generally all such acts and take such steps as are necessary, incidental, or conducive to achieving excellence in higher education and AI literacy

University of Gujrat, in the light of its functions, has initiated a wide-ranging program in the IT and Computing Sector to improve technical and applied AI readiness in students and researchers throughout the institution. The new initiatives of computing infrastructure upgrade, among other things, aim at achieving the aims and objects referred to above. In this regard, latest AI-ready desktop computers are to be procured during the financial year 2026-27 to support academic, research, and practical training for its academic programs in a smooth and transparent manner.

1.2 Objective

University of Gujrat intends to procure latest AI PC desktop computers in order to support academic, research, and practical training for its Information Technology, Software Engineering, and Computer Science programs (with a special focus on Artificial Intelligence) during the financial year 2026-27. In this regard, as prescribed under the provisions of Punjab Procurement Rules 2014, the pre-qualification process of Companies / Firms / Sole Proprietors is being initiated through wide publication in National daily Newspapers and uploading on PPRA Website and Punjab e-Procurement System. Only the pre-qualified Companies / Firms / Sole Proprietors, having adequate financial capability and operational capacity, will be eligible for competing and submitting the bids.

1.3 Scope of Supply (SOS)

The scope for Supply of Goods at University of Gujrat shall include to the following Category. The pre-qualification of Companies / Firms / Sole Proprietors shall be for one year, i.e., for the financial year 2026-27 only.

Sr. #	Category
1.	Supply of Latest AI PC Desktop Computers for IT, Software Engineering and Computer Science programs of the University of Gujrat

1.4 Pre-qualification of Suppliers

University of Gujrat intends to carry out the pre-qualification of Companies / Firms / Sole Proprietors for the supply and deployment of AI-ready desktop computers as referred above. The University is responsible for delivering outcome-based computing education, practical R&D labs, and technical training sessions across its IT, Software Engineering, and Computer Science programs, with a specialized focus on Artificial Intelligence, Machine Learning, and Deep Learning. These academic and research requirements necessitate the timely procurement of specialized computing hardware, NPU/GPU-accelerated desktop systems, associated peripherals, and technical deployment support.

The scale and technical specifications of AI computing infrastructure require high-grade hardware configurations to support local model training, heavy compilation, and specialized lab workloads. Case-to-case procurement for departmental cohorts can result in administrative delays and fragmentation in technical standards. It has therefore been considered appropriate to pre-qualify Companies / Firms / Sole Proprietors having the requisite technical capability, OEM authorization, experience, financial capacity, and after-sales support resources to provide the required AI desktop systems to the University of Gujrat for FY 2026-27.

The pre-qualified Companies / Firms / Sole Proprietors may subsequently be invited to participate in the competitive bid procurement process under single stage two envelop as per Rule 38(2)(a) as permissible under the applicable Punjab Procurement Rules and Regulations (PPR-14).

1.5 Description of Goods and Services

The University of Gujrat has deliberated and assessed the requirements based on the academic, research, and laboratory operational needs of the University, specifically considering the scale and technical demands of the IT, SE, and CS programs focused on Artificial Intelligence. The University has assessed the projected items of procurement required in the above-referred Category as per **SECTION 6: APPENDIX-A**.

1.6 Pre-Qualification Evaluation Requirements

The criteria for evaluation of pre-qualification are based on a two-tier evaluation framework: Part-1 (Knock Down / Mandatory Criteria) and Part-2 (Quantification / Marking Criteria out of 100 marks, with a minimum qualifying threshold of 65 marks). Details of the evaluation criteria are provided in **SECTION 3** of this PQD.

1.7 Schedule for Pre-qualification Process

The schedule of Prequalification process is as follows:

Activity	Target Date
Prequalification Applications Submission Deadline via Punjab e-Procurement System.	03 rd November 2026, 02:00 PM PST
Prequalification Proposals Opening Date via Punjab e-Procurement System	03 rd November 2026, 02:30 PM PST
Projected date of announcement of Pre-qualification Evaluation.	19 th November, 2026 or earlier <i>(Evaluation Result shall be uploaded on the Punjab e-Procurement System and PPRA website)</i>

SECTION 2: INSTRUCTIONS TO APPLICANTS

2.1 Preparation and submission of pre-qualification application

2.1.1 Language

The Prequalification Application and all related correspondence and documents shall be written in English. Supporting documents and printed literature furnished by the Applicant with the Prequalification Application shall be in English or Urdu language. Supporting materials. Attestation / Certification of all documents executed outside Pakistan required to be submitted with the PQ Application from the members of HCCH 1961 APOSTILLE CONVENTION from the designated authorities under Article 6 will be accepted. For countries who are not members of HCCH 1961 APOSTILLE CONVENTION must submit translated documents in English along with PQ Application certified by Pakistan Embassy. Applications which are not translated into English, will not be considered for pre-qualification purpose.

2.1.2 Pre-qualification Preparation Costs

The Applicants shall bear all costs associated with the preparation and submission of this Prequalification Application, including, without limitation, all costs and expenses related to the Applicant's preparation of responses to questions or requests for clarification. The University will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the pre-qualification process.

2.1.3 Requirements for Pre-qualification Documents

- i. The Prequalification Applications to be submitted by the Applicants shall comprise all the required documents according to the format provided in Section 4. All information provided by the Applicant through the documents mentioned in Section 4 shall be legally binding on the bidder and should the need arise, may be used as evidence in any court of law, which has jurisdiction. Further the Procuring Agency reserves the right without further recourse to verify at its own cost the accuracy of any information provided therein.
- ii. All the Applicants must note that as per PPRA Rules and Regulations, all the documents/statements submitted by a Company / Firm / Sole Proprietor for its Pre-qualification are under Oath. Any document/statement provided if proved false, misstated, concocted, or incorrect at any time during or after pre-qualification will result into permanent disqualification and blacklisting of the Company / Firm / Sole Proprietor with their names displayed on PPRA website.
- iii. An Applicant will be disqualified in accordance with prevailing Blacklisting procedures under the Punjab Procurement Rules 2014, if it is determined that the Applicant has engaged in corrupt or fraudulent practices.
- iv. The Prequalification Applications must not contain any fee or fee schedules or any other reference to rates for undertaking the assignment / supply. All the

Prequalification Applications containing such fee or rate related information will be **rejected**.

- v. Applicants must, inter alia, submit the following information:
 - a. Applicant's company name, legal form of the company, year of incorporation (provide copy of incorporation), location of office, contact information, list of board of directors/partners.
 - b. Whether Applicant is a member of corporate group/ organization (provide information of core business areas/main business/100% subsidiary/partly owned subsidiary);
 - c. Structure of the company and organization chart;
 - d. In case of foreign Applicants having an operating office in Pakistan, provide proof of registration of such operating office with SECP;
 - e. Applicant's tax information as applicable;
 - f. Applicant's annual turnover as per audited financial statements for FY 2023-24, 2024-25 and 2025-26;
 - g. Applicants' last three years Audited Financial statement;
 - h. List of supply orders of similar nature completed, along with completion / satisfactory certificates, after-sales service satisfaction letters and details of offices other than head office, as required under Section-3.

2.1.4 Format and Signing of the Prequalification Application

- i. Each Applicant shall prepare and submit Prequalification Application along with copies of required information and documents via Punjab e-Procurement System. The person or persons duly authorized to bind the Applicant shall sign the Prequalification Application by signing and affixing seal / stamp on all pages of original application form, copies of all supporting documents (where applicable), all annexure / forms and any other supporting documents. Each page shall be sequentially numbered also.
- ii. The relevant Prequalification Application shall contain no alterations, omissions or additions, unless such corrections are not significant and are signed by the person or persons required to sign the Prequalification Application.

2.1.5 Uploading of Prequalification Document

Pre-qualification Application and filled in PQD along with required information and documents must be submitted and uploaded on Punjab e-Procurement System <https://ep.punjab.gov.pk>. No hard Copy of the Prequalification Application or Document will be submitted.

2.1.6 Prequalification Application Due Date

- i. Prequalification applications should be submitted via Punjab e-Procurement System <https://ep.punjab.gov.pk> within Due Date mentioned in the Schedule of Prequalification Process.

- ii. The University may, at its discretion at any time prior to opening of Prequalification Applications in response to this Prequalification, extend the deadline for the submission of Applications by amending the Prequalification Documents by issuing addenda, in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

2.1.7 Late Prequalification Applications

Prequalification Applications submitted via Punjab e-Procurement System till the Due Date will only be considered. Late prequalification application will not be considered

2.1.8 Modifications/ Substitution/ Withdrawal of Prequalification Application

- i. The Applicant may modify, substitute or withdraw its Prequalification Application after submission on Punjab e-Procurement System provided that the modification, substitution or written notice of withdrawal is uploaded not later than the closing date as mentioned in the Schedule of Pre-qualification Process
- ii. The notice for modification, substitution or withdrawal shall be via Punjab e-Procurement System in compliance with the PPRA rules (as amended)
- iii. The modification, substitution, or notice for withdrawal of Application shall be prepared, sealed, marked and uploaded with the additionally marked as "MODIFICATION", "SUBSTITUTION" or "WITHDRAWAL" as applicable.

2.1.9 Contents of Prequalification Application

The Compliance Documents referred to in Table below, duly completed, accompanied with supporting documentary evidence shall be submitted / Uploaded via Punjab e-Procurement System by Applicant as part of the application to ascertain the completeness for detailed evaluation. Any of the documents mentioned herein under, if found not annexed with the application may render the application non-responsive and may not be considered for detailed evaluation:

Sr. No.	Description	Annexure
1.	Letter of Application	Form A-0
2.	General Information	Form A-1
3.	Annual Turnover Record and Net Assets	Form A-2
4.	Value of Projects – Details of Similar Supply Orders	Form A-3
5.	Completion / Satisfactory Certificates	Form A-4
6.	After-Sales Service Satisfaction Letters	Form A-5
7.	List of Offices other than Head Office	Form A-6

8.	Affidavit	Form A-7
9.	Integrity Pact / Disclosure Clause	Form A-8
10.	Applicant Legal Status and Authorization	Form A-9
11.	Check List	Form A-10

2.1.10 Updating Prequalification Information

The Applicants shall be required to update the financial and experience information used for pre-qualification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of pre-qualification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

2.2 Prequalification opening and evaluation

2.2.1 Opening of Application - Due Date

The procuring agency will open the Pre-qualification Applications on the Application opening Due Date mentioned in the **Schedule of Pre-qualification Process**, for the purpose of evaluation. The procuring agency shall prepare the minutes of meeting of the opening of Applications.

2.2.2 Evaluation of Prequalification Applications – Criteria

The Procurement Committee constituted by the procuring agency will subsequently examine and evaluate Prequalification Applications in accordance with the criteria set out in Section-3. The "Competent Authority" for final decisions in any aspect of the entire process is the Vice Chancellor, University of Gujrat

2.2.3 Evidence of Supporting Documents

The procuring agency reserves the right to call for supporting documentation / clarification to verify the data provided by the Applicant, at any time during the pre-qualification process. The Applicant in such cases will need to provide the requested clarification / documents promptly and within seven (7) days of communication. In case the bidder fails to provide the requested documents, such part(s) / portion(s) / document(s) will not be considered for evaluation marking, and **zero** points will be awarded. If the clarification is of mandatory nature, as determined by the procuring agency in this PQD, the Applicant is liable to be **disqualified**.

2.2.4 Clarification Requests by Applicant

Prospective Applicants may request in writing for clarification of the criteria for qualification or any other aspects of the Prequalification Document at least seven (7) days prior to submission / uploading of Application. The procuring agency will respond in writing to any request for clarification provided that such request is received no later than

seven (7) days via Punjab e-Procurement System prior to the deadline for submission of Applications

2.2.5 Right to Reject Applications

Notwithstanding anything contained in this Prequalification document, the procuring agency reserves the right to annul the pre-qualification process and reject all Prequalification Applications / proposals, at any time even after Pre-qualification without any liability or any obligation for such acceptance, rejection or annulment as per PPRA Rules, 2014 (amended up to date).

2.2.6 Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Pre-qualified Applicants shall not be disclosed to any person not officially concerned with the process (except for verification or any other legal requirement). The procuring agency will treat all information submitted as part of Prequalification Application in confidence and will require all those who have access to such material to treat the same in confidence. The procuring agency will not divulge any such information unless it is ordered to do so by any authority that has the power under law to require information disclosure or unless deemed pertinent by the procuring agency. Notwithstanding above, the procuring agency reserves the right to seek verification of experience, personnel, capacity, equipment and financial / legal standing of applicant from any organization / department / agency / authority / company / firm / bank etc., for which due authorization has been consented by the applicant in his Application Form A-1.

2.2.7 Pre-qualification and Notification

After the evaluation of Prequalification Applications, the procuring agency will announce a list of prequalified Applicants meeting mandatory knock-down and Qualification Criteria via Punjab e-Procurement System / PPRA. At the same time, the procuring agency will notify the failing Applicants regarding their Pre-qualification.

2.3 Criteria for evaluation

The Applicant shall be pre-qualified on the basis of the criteria specified under Section-3 of this PQD, i.e., by fulfilling all Part-1 (Knock Down) requirements and securing a minimum of 65 marks out of 100 in Part-2 (Quantification).

2.4 Joint venture

Joint venture is not eligible for this Bid.

2.5 Other factors

- i. At any time prior to the deadline for submission of Applications the procuring agency may amend the Pre-qualification Documents on its own initiative or as a consequence of any clarification of the applicant's query by issuing addenda and

shall be communicated via uploading on Punjab e-Procurement System <https://ep.punjab.gov.pk>. Any addendum issued shall be part of the Prequalification Documents.

- ii. The procuring agency reserves the right to amend the scope and value of any contract(s) at the time of bid.
- iii. Any concealment or later discovery of any default, concealment or misrepresentation by any means at any later stage would automatically lead to cancellation of Pre-qualification of such Company / Firm / Sole Proprietor with appropriate ancillary damages as determined by prevailing laws.
- iv. Applicants will be informed of the result of their applications online via Punjab e-Procurement System.

SECTION 3: CRITERIA FOR EVALUATION

The Pre-qualification Applications received from the interested applicants shall be evaluated as per the Evaluation Criteria (Knock Down & Qualification) laid down herein below for the procurement of Latest AI PC Desktop Computers.

3.1 Mandatory requirements (Part-1: Knock Down)

The following mandatory requirements (Evaluation Criteria – Knock Down) must be fulfilled by the Applicant for Pre-qualification (Procurement of Latest AI PC Desktop Computers). Failure to meet any one of the requirements shall result in knock down (disqualification) of the Applicant, and the Applicant shall not be evaluated further.

Sr. #	Evaluation Criteria (Knock Down)	Requirement
1.	Valid registration/incorporation evidence showing the legal status of the bidder (SECP certificate or Registrar of Firms, or proprietorship evidence, as applicable).	Mandatory
2.	Copy of CNIC of Owner/Authority Person along with Authority Letter from the Bidder Company authorizing the relevant person to represent the company.	Mandatory
3.	Income Tax / Sales Tax with Active Taxpayer profile status	Mandatory
4.	Valid OEM / Manufacturer Authorization Letter, certificate for the AI PC Desktop System. The letter/certificate must be from the top five (05) selling brands as per the latest Gartner/IDC report.	Mandatory
5.	Affidavit (as per form A-7) on the stamp paper of Rs. 300/- to certify that - Bidder is not currently blacklisted by the Procuring Agency/PPRA. - The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules (PPRA – 14). - The information provided is correct.	Mandatory
6.	Minimum Net Assets of Rs. 50.00 Million as declared on FBR return for Year 2025	Mandatory
7.	All pages of the Bid shall be signed and stamped by the authorized person.	Mandatory

Note: The “year” referred in the above criteria means the period from 1st July 2024 to the 30th June 2025.

3.2 Scoring criteria (Part-2: Quantification)

The Applicant shall be declared pre-qualified if it fulfills all the Part-1 (Knock Down) requirements given in Clause 3.1 and obtains at least **65 marks** out of the total 100 marks in Part-2 (Quantification) for which Marking Criteria is as under:-

Sr. #	Description	Max Marks	Marks Allocation
1.	Market Existence From the date of FBR Registration Certificate (FBR Registration Certificate must be attached)	20	15 Years and above = 20 Marks 10 to 15 Years = 15 Marks 5 to 10 Years = 10 Marks Up to 5 Years = 05 Marks
2.	Average Annual Turnover as per audited statement for FY-2023-24, 2024-25 & 2025-26	20	Above 200 Million = 20 Marks 150M to 200M = 15 Marks 100M to 150M = 10 Marks 50M to 100M = 05 Marks Below 50M = 0 Marks
3.	Value of Projects Cost of Accumulative Supply Order(s) having similar nature over last three (03) financial years. <i>(Purchase/Supply orders must be attached, otherwise, no marks shall be awarded.)</i>	20	Above 200 Million = 20 Marks 150M to 200M = 15 Marks 100M to 150M = 10 Marks 50M to 100M = 05 Marks Below 50M = 0 Marks
4.	Completion/Satisfactory Certificate Two marks will be awarded against each completion/satisfactory certificate	10	02 Marks for each certificate
5.	Letter of Satisfaction after sale service by the client. Please attach satisfaction/ appreciation letter. <i>(In case of missing information, no mark shall be awarded.)</i>	20	04 Marks for each certificate
6.	List of offices other than head office Complete address, ownership / rent agreement, years of office established on the same place. <i>In case of missing information, no mark shall be awarded.</i>	10	Other than head office = 02 Marks each
TOTAL MARKS		(100)	Minimum 65 marks are mandatory overall.

Note: Supporting documents must be attached (including Form A-0 to A-10 under section 4), otherwise no relevant criteria marks would be awarded.

SECTION 4: APPLICATION AND DATA FORMS

4.1 Application Form A-0: Letter of Application

On Letterhead paper of the Applicant including full postal address, telephone no., fax no., telex no., cable and email address etc.

Date:

To:

.....

[name and address of the Employer / Owner Procuring Agency]

Sir,

1. Being duly authorized to represent and act on behalf of _____ (hereinafter "the Applicant"), and having reviewed and fully understood all the Pre-qualification information provided, the undersigned hereby apply to be prequalified as a bidder for the Category at Serial No..... under the name "Procurement of _____".
2. Attached to this letter are copies of original documents defining:
 - a. the Applicant's legal status;
 - b. the principal place of business; and
 - c. the place of incorporation (for applicants who are corporations / companies); or the place of registration and the nationality of the owners (for applicants who are sole proprietors)
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information, if needed

General and Managerial Inquiries

Contact 1: _____

Telephone 1: _____

Contact 2: _____

Telephone 2: _____

Personnel Inquiries

Contact 1: _____

Telephone 1: _____

Contact 2: _____

Telephone 2: _____

Technical and Financial Inquiries

Contact 1: _____

Telephone 1: _____

Contact 2: _____

Telephone 2: _____

5. This application is made with the full understanding that
 - a. Bids by prequalified applicants will be subject to verification of all information submitted for pre-qualification at the time of bidding;
 - b. Your Agency reserves the right to:
 - i. amend the scope and value of any contract under this pre-qualification; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
 - ii. reject or accept any application, cancel the Pre-qualification process, and reject applications; and
 - c. Your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - d. Your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above except on written request.
 - e. Prequalification process does not create any right to the Applicant. The result of Pre-qualification process will be final and binding on the Applicant and decision thereon by the University cannot be challenged and questioned by the Applicant in any court of law or fora etc.
6. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Name, signature and stamp of applicant bidder: _____

4.2 Application Form A-1: General Information

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Applicant must complete the information in this form. Nationality information is also to be provided for owners.

1. Name of Applicant: _____
2. Head Office Address of Applicant Company / Firm / Sole Proprietor:

3. Telephone _____
Contact Person _____
Name _____
Title _____
Email _____
4. Nationality status of the applicant _____
5. FBR Registration Certificate No. & Date of FBR Registration (FBR Registration Certificate must be attached)
FBR Registration No. _____
FBR Registration Date _____
6. Place of Business of Applicant (Complete address) _____
7. Income Tax / Sales Tax – Active Taxpayer Profile Status
8. Name of OEM / Manufacturer of the AI PC Desktop System offered, its rank among the top five (05) selling brands as per latest Gartner/IDC report, and reference of the OEM / Manufacturer Authorization Letter / Certificate
OEM / Manufacturer: _____
Rank (Gartner/IDC): _____
Authorization Letter Ref. & Date: _____
9. Name of Owner / Authorized Person and CNIC No. (Copy of CNIC and Authority Letter attached):
Name: _____
CNIC: _____

4.3 Application Form A-2: Annual Turnover Record and Net Assets

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Name of Applicant: _____

The Applicant is requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant as per audited financial statements for the financial years 2023-24, 2024-25 and 2025-26, and the Net Assets as declared on FBR return for Year 2025.

Annual Turnover (as per Audited Financial Statements)

1. FY 2023-24: Turnover (in Rs.) _____

2. FY 2024-25: Turnover (in Rs.) _____

3. FY 2025-26: Turnover (in Rs.) _____

Total Turn Over: _____

Average Annual Turn Over: _____

Note: The Applicant shall submit the Audited Financial Statements (audited by a Chartered Accountant) for the Financial Years 2023-24, 2024-25 and 2025-26 in support of the above turnover. A Financial Year means 1st July to 30th June of respective years.

Net Assets as declared on FBR return for Year 2025 (in Rs.): _____

Note: Minimum Net Assets of Rs. 50.00 Million as declared on FBR return for Year 2025 are required. Copy of the FBR return must be attached.

4.4 Application Form A-3: Value of Projects – Details of Similar Supply Order

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Name of Applicant: _____

The Applicant shall list the Purchase / Supply Orders of similar nature executed during the last three (03) financial years (FY 2023-24, 2024-25 & 2025-26). Copies of the Purchase / Supply Orders must be attached; otherwise, no marks shall be awarded.

For each order, provide in Sr. # like:

Sr. # ____

Name of Purchaser / Employer: _____

Purchase / Supply Order No. & Date: _____

Financial Year: _____

Nature / Description of Supply: _____

Qty.: _____

Value of Order (Rs.): _____

Page No.: _____

Sr. # ____

Name of Purchaser / Employer: _____

Purchase / Supply Order No. & Date: _____

Financial Year: _____

Nature / Description of Supply: _____

Qty.: _____

Value of Order (Rs.): _____

Page No.: _____

And so on...

Total Cost of Accumulative Supply Order(s) of **all Sr. No** (Rs.): _____

Signature and stamp of Applicant / Authorized Representative: _____

4.5 Application Form A-4: Completion / Satisfactory Certificates

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Name of Applicant: _____

The Applicant shall list the Completion / Satisfactory Certificates issued by its clients. Two (02) marks will be awarded against each completion / satisfactory certificate (Maximum 10 Marks). Copies of the certificates must be attached; in case of missing information, no marks shall be awarded.

For each certificate (Sr. # 1 to 5), provide:

Sr. # ____

Name of Client / Organization: _____

Related Purchase / Supply Order No. & Date: _____

Completion / Satisfactory Certificate Ref. No. & Date: _____

Page No. in Application: _____

Signature and stamp of Applicant / Authorized Representative: _____

4.6 Application Form A-5: After-Sales Service Satisfaction Letters

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Name of Applicant: _____

The Applicant shall list the Letters of Satisfaction issued by its clients for after-sales service. Four (04) marks will be awarded for each letter (Maximum 20 Marks). Please attach the satisfaction / appreciation letters; in case of missing information, no marks shall be awarded.

For each letter (Sr. # 1 to 5), provide:

Sr. # ____

Name of Client / Organization: _____

Related Purchase / Supply Order No. & Date: _____

Satisfaction / Appreciation Letter Ref. No. & Date: _____

Page No. in Application: _____

Signature and stamp of Applicant / Authorized Representative: _____

4.7 Application Form A-6: List of Offices other than Head Office

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Name of Applicant: _____

The Applicant shall list its offices other than the head office. Two (02) marks will be awarded for each office other than the head office (Maximum 10 Marks). Complete address, ownership / rent agreement must be provided; in case of missing information, no marks shall be awarded.

For each office (Sr. # 1 to 5), provide:

Sr. # ____

Office Location and Complete Address: _____

Ownership / Rent Agreement (Owned / Rented) – copy attached: _____

Contact No. / Page No. in Application: _____

Signature and stamp of Applicant / Authorized Representative: _____

4.8 Application Form A-7: Affidavit

Page ____ of ____ Page

(To be printed on Rs. 300 Stamp Paper, duly attested by oath commissioner. To be attached with Pre-Qualification Document)

Name of Applicant: _____

I, the undersigned, do hereby solemnly declare on oath and certify that all the statements made in the pre-qualification document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by Employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the [name of Procuring Agency] of the Punjab deemed necessary to verify this statement regarding my competence, general reputation and genuineness of any information or document produced by me.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the [name of Procuring Agency]. The undersigned further affirms on behalf of the company / firm sole proprietor that:

- i. The applicant is not currently blacklisted by the Procuring Agency / PPRA.
- ii. The documents/photocopies provided with Bid are authentic. In case any fake/bogus document is found at any stage, the applicant shall be blacklisted as per Law/ Rules (PPRA – 14).
- iii. The provided information is correct.

[Name of the Contractor/ Bidder/ Supplier] undertakes to treat all information provided as confidential.

Signed by the owner or an authorized Officer of the company / firm / sole proprietor (in case of authorized officer, the authorization letter duly signed and stamp on letter head pad must be attached).

Name of Person signing Affidavit: _____

On behalf of Company / Firm / Sole Proprietor: _____ Date: _____

4.9 Application Form A-8: Integrity Pact / Disclosure Clause

Page ____ of ____ Page

(ON NON-JUDICIAL STAMP PAPER DULY NOTARIZED)

Name of Applicant: _____

The candidate firm/company/proprietor hereby declares its intention not to indulge in any corrupt or fraudulent practices and not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from University of Gujrat or Government of the Punjab or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the candidate firm has not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliation, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from University of Gujrat or Government of the Punjab, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with University of Gujrat or Government of the Punjab has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The candidate firm accepts full responsibility and strict liability for any fraudulent practices, making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured through any of the aforesaid corrupt or fraudulent business practices shall with prejudice to any other right and remedies available to University of Gujrat or Government of the Punjab under any law, contract or other instrument, be void-able at the option of University of Gujrat or Government of the Punjab.

Notwithstanding any rights and remedies exercised by University of Gujrat or Government of the Punjab in this regard, the Seller / Supplier / Contractor agrees to indemnify University of Gujrat or Government of the Punjab for any loss or damage incurred by it on account of its corrupt and/or fraudulent business practices and further pay compensation to University of Gujrat or Government of the Punjab in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from University of Gujrat or Government of the Punjab.

Signed: _____
Name: _____
CNIC: _____
Address: _____
Date: _____

4.10 Application Form A-9: Applicant Legal Status and Authorization

Page ____ of ____ Page

(On the Letter Head Pad of Applicant duly signed and stamped)

Name of Applicant: _____

1.	Legal Status (Tick whichever is applicable) Company ----- Firm ----- Sole Proprietor -----	
2.	In case of Company, the Registration / Incorporation Certificate issued by SECP shall be attached.	Yes / No
3.	In case of Firm, the Registration Certificate issued by the Registrar of Firms shall be attached.	Yes / No
4.	In case of Sole Proprietor, the proprietorship evidence (registration with FBR / NTN in the relevant business name and Affidavit on non-judicial stamp paper worth Rs. 300 that the applicant is the sole proprietor) shall be attached.	Yes / No
5.	Copy of CNIC of Owner / Authority Person shall be attached.	Yes / No
6.	Authority Letter from the Applicant authorizing the relevant person to represent the Applicant shall be attached.	Yes / No

4.11 Application Form A-10: Check List

Sr. #	Detail	Attached	Not Attached
Part-1: Evaluation Criteria (Knock Down) – Mandatory Requirements			
1.	Valid registration/incorporation evidence showing the legal status of the bidder (SECP certificate or Registrar of Firms, or proprietorship evidence, as applicable) – Form A-9		
2.	Copy of CNIC of Owner/Authority Person along with Authority Letter from the Bidder Company authorizing the relevant person to represent the company		
3.	Income Tax / Sales Tax with Active Taxpayer profile status		
4.	Valid OEM / Manufacturer Authorization Letter, certificate for the AI PC Desktop System (from the top five (05) selling brands as per the latest Gartner/IDC report)		
5.	Affidavit (Form A-7) on stamp paper of Rs. 300/- certifying that: - Bidder is not currently blacklisted by the Procuring Agency/PPRA. - The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document found at any stage, the Bidder shall be blacklisted as per Law/ Rules (PPRA – 14). - The provided information is correct.		
6.	Copy of FBR return for Year 2025 showing Net Assets of minimum Rs. 50.00 Million – Form A-2		
7.	All pages of the Bid signed and stamped by the authorized person		
Part-2: Quantification (Marking Criteria)			
8.	FBR Registration Certificate (Market Existence) – Form A-1		
9.	Audited Financial Statements for FY 2023-24, 2024-25 & 2025-26 (Average Annual Turnover) – Form A-2		
10.	Purchase / Supply Orders of similar nature over last three (03) financial years (Value of Projects) – Form A-3		
11.	Completion / Satisfactory Certificates – Form A-4		
12.	Letters of Satisfaction for after-sales service by the client – Form A-5		
13.	List of offices other than head office with complete address, ownership / rent agreement and years of office established on the same place – Form A-6		
Application Forms			
14.	Letter of Application		
15.	General Information as per Form A-1		
16.	Integrity Pact / Disclosure Clause as per Form A-8		
17.	Check List as per Form A-10		

Stamp & Signature of Bidder _____

SECTION 5: PRE-QUALIFICATION DATA SHEET

The following specific data shall supplement the provisions in the Instructions to Applicants:

1	Pre-Qualification Title	Procurement of latest AI PC Desktop Computers for University of Gujrat
2	Name of Procuring Agency	University of Gujrat
3	Address of Procuring Agency	Director Purchase Admin Block Hafiz Hayat Campus University of Gujrat Ph: 053-2260000 / Ext. 3501
4	Address for Submission of Prequalification Document	Application must be submitted via Punjab e-Procurement System. No hard Copy of the Prequalification Application will be submitted and considered.
5	Prequalification Application Submission Deadline via Punjab e-Procurement System	03 rd November, 2026, 02:00 PM. PST
6	Language of Prequalification Application	English
7	Duration of Pre-Qualification Period	Financial Year 2026-2027

SECTION 6: APPENDIX-A

(See Section-1, sub-clause 1.4, 1.5 of this PQD)
SUPPLY OF LATEST AI PC DESKTOP COMPUTERS

Sr. #	Item Description	Unit	Technical Specifications	Scope
1.	Latest AI PC Desktop Computer (Complete System)	Each	The detailed technical specifications of the Latest AI PC Desktop Computers shall be provided in the subsequent bidding process, to the pre-qualified Applicants under single stage two envelope as per Rule 38(2)(a) as permissible under PPR-14, as stated in Section-1, sub-clause 1.4 of this PQD.	Supply, Testing & Configuration/Commissioning

Note: The exact description / detailed technical specifications and the quantity of the item referred above shall be determined at the time of inviting Tender / Bid in the subsequent bidding process.