



# UNIVERSITY OF GUJRAT

OFFICE OF THE ASSISTANT REGISTRAR - I, SECRETARY STUDY LEAVE COMMITTEE  
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No. UOG/REG/AR-I/15/034

Dated: 19-05-2016

## NOTIFICATION

In exercise of powers under Section 14 (1) of University of Gujrat Act IX of 2004, the Competent Authority (the Vice Chancellor) is pleased approve the following eligibility criteria with regard to grant of NOCs to pursue higher studies with or without study leave effective immediately, all different criteria notified earlier in this regard shall be superseded henceforth:

Program Particulars	Minimum Eligibility Criteria
i. MS/MPhil/PhD from any university in evening/weekend with No Study Leave and No relaxation in workload.	NOC shall be granted subject to assurance by the immediate reporting officer i.e. HOD / Chairperson / Dean / Director that his/her work shall not be suffered.
ii. MS/MPhil/PhD from UOG as per Faculty Development Programme (50% discount in fee) with No Study Leave and No relaxation in workload notified vide Notification No. UOG/R/(E-II)/17/45693 dated 15 <sup>th</sup> December 2015.	NOC shall be granted to regular employees subject to 02 years' experience of the University of Gujrat. Only 25% of the staff, in BPS-17 and above, from each department shall only be considered under FDP.
iii. MS/MPhil/PhD/Post-doc from any university in regular programs with Study Leave.	NOC shall be granted to 25% of the faculty/staff strength from each department subject to 03 years' regular service without prejudice to the provisions of Section 30 of UOG Service Statutes.

2. All such cases shall be dealt with by the Study Leave Committee directly as per following:

- a. The meeting of Study Leave Committee shall be held on every first and third Tuesday of each calendar month.

- b. All requests shall be submitted through proper channel, with the recommendations of immediate reporting officer, in the office of Prof. Dr. Farishullah Yousafzai, Convener, Study Leave Committee.
  - c. The convener shall forward the case/s to Mr. Bilal Afzal, Member/Secretary, Study Leave Committee, Assistant Registrar-I who shall put up the case/s along with all working papers in the forthcoming meeting of the Committee.
  - d. The recommendations/minutes of the committee shall be forwarded to the Competent Authority (the Vice Chancellor) for final approval.
  - e. The applicants shall be informed regarding their cases by the secretary of the committee subsequent to the approval by the Competent Authority.
  - f. The approved minutes shall be forwarded to the Registrar Office so that the relevant NOCs/Notifications may be issued accordingly, if required.
3. This is issued with the prior approval of the Vice Chancellor, UOG

  
(DR. TAHIR AQIL)  
REGISTRAR

**No. and Date Even**

Copy for information to:-

1. All Deans/Director, University of Gujrat.
2. All Principals, Chairpersons, HODs, University of Gujrat.
3. The Treasurer, University of Gujrat.
4. The Controller of Examinations, University of Gujrat
5. The Additional Registrar, Establishment, UOG
6. The Resident Auditor, University of Gujrat.
7. The PSO to the Vice Chancellor, UOG
8. Archive file.

  
ASSISTANT REGISTRAR - I  
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