

No. UOG/REG/DAC/17/1328

Dated: 11th April 2017

NOTIFICATION

In pursuance of section 14(1) of the UOG Act IX of 2004, the Vice Chancellor is pleased to amend clause 15.1 of the Semester System Rules (Semester Freeze Rules) in the following manner:

S. No.	Existing Clause 15.1	Amended Clause 15.1
1.	<i>In a case of a valid reason, a student may freeze his/her studies maximum for one year (two semesters) with the permission of the Director/Principal concerned on the recommendation of the HOD/Coordinator. The case, after permission, will be forwarded to the Director, Students Service Centre for compliance. However, freezing in 1st semester is not allowed. During the 'Freezing Period", the applicant will loose his/her studentship status and shall not be entitled to avail any facility like hostel/medical/transport, which university extends to its regular students. The student will rejoin the same semester next year with the next session after paying semester fee.</i>	<p><i>In a case of a valid reason, a student may freeze his/her studies maximum for one year (two semesters) with the permission of the Dean/Director concerned on the recommendation of the Chairperson/HOD/Coordinator. The Dean, after according permission, shall notify it and forward the copies to the Director, I.T. Services, Academic Coordination, Chairperson Hall Council and Wardens, Boys & Girls Hostels, Chief Librarian, Principal Officer Transport, Students Service Centre and Controller of Examinations for updating Freeze Status in the information system, record, withdrawing the studentship facilities during Freeze period and recording Freeze history in the transcript, respectively. However, freezing in the 1st semester shall not be permissible.</i></p> <p>15.1.i. <i>During the "Freezing Period", the applicant shall loose his/her studentship status and not entitled to avail any facility like hostel, medical, transport, library, etc which university extends to its regular students.</i></p> <p>15.1.ii. <i>The student will rejoin either in the subsequent semester or in the</i></p>

		<p>same semester next year (as the case may be) after paying semester fee. In case, a student rejoins after the freeze period of one semester, he/she shall only register those courses having no or passed perquisite course(s).</p> <p>15.1.iii. If a student shall seek for the semester freeze before course registration & fee submission of the upcoming semester (as per schedule given in the Academic Calendar), he/she shall have not to deposit fees for that semester. Whereas, if a student seeks for semester freeze after course registration and fees submission, his/her fees shall neither be refunded nor adjusted in the subsequent semester(s) after rejoining.</p> <p>15.1.iv. Freezing period of the studentship shall be added in the maximum duration period of the degree, however, if a student fails to rejoin the university after the maximum freeze time (i.e. 2 semesters), his/her admission shall stand cancelled and name permanently removed from the university roll.</p>
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In pursuance of the same section of the Act *ibid*, the Vice Chancellor is further pleased to incorporate the following new sub clause (15.1.1) in the Semester System Rules:

“New Sub-Clause 15.1.1”

“In case of valid and contingent reasons, if a student fails to apply for the semester freeze and does not register courses/attends the university for a maximum period of one year (2 semesters), he/she may apply for the rejoining in accordance with the course registration schedule mentioned in the Academic Calendar to the Chairman/HOD/Coordinator of the Department. The Chairman shall expeditiously send the request along with concrete recommendations to the Dean/Director. The Dean/Director, after according permission, shall notify it and forward the copies to the Director, I.T. Services, Academic Coordination, Students Service Centre, Treasurer, Chairperson Hall Council and Wardens, Boys & Girls

Hostels, Chief Librarian, Principal Officer Transport, and Controller of Examinations for updating re-joining Status in the information system, record, restoring the studentship facilities during discontinued/absent period, charging re-joining fee with regular fees of the semester and recording Discontinued period history in the transcript, respectively. However, Discontinuation in the 1st semester shall not be permissible.

15.1.1.i. During the "Discontinued/Absent Period", the applicant shall lose his/her studentship status and not entitled to avail any facility like hostel, medical, transport, library, etc which university extends to its regular students.

15.1.1.ii. The student will rejoin either the subsequent semester or the same semester next year (as the case may be) after paying re-joining fee and other semester fees. In case, a student rejoins after the discontinued/absent period of one semester, he/she shall only register those courses having no or passed prerequisite course(s).

15.1.1.iii. Discontinued/absent period of the studentship shall not be added in the maximum duration period of the degree, however, if a student fails to rejoin the university after the maximum discontinued period (i.e. 2 semesters), his/her admission shall stand cancelled and name permanently removed from the university roll".

2. It is issued with the approval of the vice chancellor.
3. It shall be presented before the Academic Council for ratification.


Dr. Tahir Aqil
REGISTRAR

A copy for information and necessary action is forwarded to:

1. The Deans/Directors (Academic & Administration), UOG.
2. Chairpersons/HODs/Principal, NSMC/Directors, City Campuses and UOG Sub-Campuses (including sub campuses under PPP arrangement)
3. The Controller of Examinations, UOG.
4. The Treasurer, UOG.
5. The Resident Auditors, UOG.
6. The PSO to the Vice Chancellor, UOG.
7. Archive file.


DEPUTY REGISTRAR (DAC)