

UNIVERSITY OF GUJRAT

Application Form

Please read the instructions overleaf carefully. Fill in all the relevant information, provided in this form and Attach all the required documents. Incomplete forms will be rejected.

For office use only

No:

Date:

A. Please mark (✓) your requirement:

- | | | | | |
|---|---------------------------------|--------------------------------------|--|--|
| <input type="checkbox"/> 01 Urgent/Original | <input type="checkbox"/> Degree | <input type="checkbox"/> Diploma | <input type="checkbox"/> Merit Certificate | <input type="checkbox"/> 05 Degree Completion Letter |
| <input type="checkbox"/> 02 Duplicate | <input type="checkbox"/> Degree | <input type="checkbox"/> Diploma | <input type="checkbox"/> Merit Certificate | <input type="checkbox"/> 06 Verified Copy |
| <input type="checkbox"/> 03 Revised | <input type="checkbox"/> Degree | <input type="checkbox"/> Diploma | <input type="checkbox"/> Merit Certificate | <input type="checkbox"/> 07 Result Card Duplicate |
| <input type="checkbox"/> 04 Verification of | <input type="checkbox"/> Degree | <input type="checkbox"/> Result Card | <input type="checkbox"/> Certificate/Diploma | <input type="checkbox"/> 08 Result Card Revised |

Affix
Photograph
(Passport Size)

Attested from
Front

B. Degree Information:

- Registration No.

 Roll No.
- Degree Title: _____ Passing year: _____ Passing Session: _____
Spring / Fall / Annual / Supplementary
- Marks Obtained: _____ CGPA: _____
- If Revised: Change from: _____ To: _____
- Name of Institute: _____

C. Candidate Information:

- Name of Candidate: _____ (IN BLOCK LETTERS) امید وارکانام (اردو میں)
- CNIC NO.
- Father's Name: _____ والد کانام (اردو میں)
- Postal Address: _____ گھر کا پتہ (اردو میں)
- Contact No. _____
- Email: _____

D. Fee Information:

Amount: _____ Bank Challan No: _____ Dated: ____/____/____ Branch: _____

E. Declaration:

- I hereby declare that the entire particulars are correct and that in case of any difficulty arising out of inaccuracy therein, I shall be responsible for the consequences.
- I have attached all required documents as per instructions.
- Mode of Delivery (Tick one Option)

<input type="checkbox"/>	Send via Pakistan Post (registered mail) on above mentioned address (Postal/Processing Fee Rs. 500 other than urgent degrees)
<input type="checkbox"/>	I will receive my document personally. (At the time of receiving candidate must have original Transcript/RIC, original CNIC and photocopies of both)

Signature of the Candidate: _____

Date: _____

F. Attestation:

- It is certified that the applicant has completed all the requirements for the issuance of degree/document.
- It is further stated that institute (in case of regular candidate of College/Campus/PPP Campus/Sub-Campus) has no objection if the candidate collects his/her degree/result card/required document personally from the Degree Cell, Hafiz Hayat Campus, University of Gujrat.

Attested by

- Any Gazetted Officer (in case of private candidate)
- Principal of College (in case of regular candidate)
- Head of Department (in case of semester system)
- Director PPP Campuses/Sub-Campuses

Signature and Office Stamp

Name:

CNIC#

PTO

Attachments

1. Urgent/Original Degree/ Diploma/ Merit Certificate:

Attested photocopies of the following documents

- | | | |
|-------|---|-----|
| i. | CNIC | [] |
| ii. | Matriculation (Final Certificate) | [] |
| iii. | Intermediate (Final Certificate) | [] |
| iv. | Bachelor (Degree, Transcript/ Result Card) | [] |
| v. | Masters (Degree, Transcript/ Result Card) | [] |
| vi. | M.Phil. (Degree, Transcript/ Result Card) | [] |
| vii. | Ph.D. (Degree, Transcript/ Result Card) | [] |
| viii. | Fee Rs. 2500 (within one Year of result declaration date) | [] |

NOTE: Application Processing Period: within 6-8 Weeks

2. Duplicate Degree/Merit Certificate/Diploma:

Attested photocopies of the following documents

- | | | |
|-------|--|-----|
| i. | CNIC | [] |
| ii. | Matriculation (Final Certificate) | [] |
| iii. | Intermediate (Final Certificate) | [] |
| iv. | Bachelor (Degree, Transcript/ Result Card) | [] |
| v. | Masters (Degree, Transcript/ Result Card) | [] |
| vi. | M.Phil. (Degree, Transcript/ Result Card) | [] |
| vii. | Ph.D. (Degree, Transcript/ Result Card) | [] |
| viii. | Advertisement in National Level News Paper (Original News Paper having Name) | [] |
| ix. | FIR (Original) | [] |
| x. | Fee Rs. 2500 | [] |
| xi. | Postal/Processing Fee Rs. 500 | [] |

NOTE: Application Processing Period: within 6-8 Weeks

3. Revised Degree/Merit Certificate/Diploma:

Attested photocopies of the following documents

- | | | |
|-------|--|-----|
| i. | CNIC | [] |
| ii. | Matriculation (Final Certificate) | [] |
| iii. | Intermediate (Final Certificate) | [] |
| iv. | Bachelor (Degree, Transcript/ Result Card) | [] |
| v. | Masters (Degree, Transcript/ Result Card) | [] |
| vi. | M.Phil. (Degree, Transcript/ Result Card) | [] |
| vii. | Ph.D. (Degree, Transcript/ Result Card) | [] |
| viii. | Previous Original Degree/Certificate/Diploma | [] |
| ix. | Fee | [] |
| | a. Rs. 2000 (within two years) | [] |
| | b. Rs. 3000 (after two years) | [] |
| | c. Rs. 5000 (after three years) | [] |
| x. | Postal/Processing Fee Rs. 500 | [] |

NOTE: Application Processing Period: within 6-8 Weeks

4. Verification of (Degree/Result Card/Certificate/Diploma):

Attested photocopies of the following documents

- | | | |
|-------|---|-----|
| i. | CNIC | [] |
| ii. | Matriculation (Final Certificate) | [] |
| iii. | Intermediate (Final Certificate) | [] |
| iv. | Masters (Degree/ Result Card) | [] |
| v. | M.Phil. (Degree/ Result Card) | [] |
| vi. | Ph.D. (Degree/ Result Card) | [] |
| vii. | Fee: | [] |
| | a. Degree/Merit Certificate Rs. 1500 per candidate) | [] |
| | b. Result Card Rs. 500 per candidate | [] |
| viii. | Postal/Processing Fee Rs. 500) | [] |

NOTE: Application Processing Period: within 10 working days

5. Degree Completion Letter:

Attested photocopies of the following documents

- | | | |
|------|-------------------------------|-----|
| i. | Transcript/Result Card | [] |
| ii. | Fee Rs. 1000 | [] |
| iii. | Postal/Processing Fee Rs. 500 | [] |

NOTE: Application Processing Period: within 10 working days

6. Verified Copy:

Un-Attested photocopies of the following documents

- | | | |
|------|--------------------------------|-----|
| i. | Transcript/ RIC / Degree) | [] |
| ii. | Fee Rs. 1000 per copy) | [] |
| iii. | Postal/Processing Fee Rs. 500) | [] |

NOTE: Application Processing Period: within 10 working days

7. Result Card Duplicate:

Attested photocopies of the following documents

- | | | |
|-------|--|-----|
| i. | CNIC | [] |
| ii. | Matriculation (Final Certificate) | [] |
| iii. | Intermediate (Final Certificate) | [] |
| iv. | Bachelor (Result Card) | [] |
| v. | Masters (Result Card) | [] |
| vi. | Affidavit Rs. 50 (with oath commissioner stamp | [] |
| vii. | Fee Challan Rs. 1000 | [] |
| viii. | Postal/Processing Fee Rs. 500) | [] |

NOTE: Application Processing Period: within 10 working days

8. Result Card Revised:

Attested photocopies of the following documents

- | | | |
|-------|-----------------------------------|-----|
| i. | CNIC | [] |
| ii. | Matriculation (Final Certificate) | [] |
| iii. | Intermediate (Final Certificate) | [] |
| iv. | Bachelor (Result Card) | [] |
| v. | Masters (Result Card) | [] |
| vi. | Revised Registration Card | [] |
| vii. | Previous Result Card (Original) | [] |
| viii. | Postal/Processing Fee Rs. 500) | [] |

NOTE: Application Processing Period: within 15 working days

QR Code to Generate
Online Challan



URL: <https://ch.uog.edu.pk/MISC/AnnualStudents>

Fee Challan (Paste Here) (Department Copy)

فیس کا چالان یہاں چسپاں کریں

Department Copy Here