



UNIVERSITY OF GUJRAT
DIRECTORATE OF ACADEMIC COORDINATION

UOG / DAC / ACD / 21 / 4479

Dated: September 2, 2021

NOTIFICATION

Consequent upon UOG 18th Academic Council meeting held on July 05, 2021, vide table agenda Item # T-02, the Competent Authority (The Vice Chancellor) is pleased to approve the UOG Admission Policy for the Fifty Semester induction in various BS- Degree Programs offered during Fall semester-2021.

(Muhammad Bakht Nawaz)
Deputy Registrar (DAC: Academics)
For Registrar

Copy for Information & Necessary Action to:

- 1) The Pro-Vice Chancellor, University of Gujrat.
- 2) The Faculty Deans, University of Gujrat.
- 3) The Controller of Examination, University of Gujrat.
- 4) The Director, UOG Sub-campus, Mandi Bahauddin
- 5) The Director IT, University of Gujrat (*with request to please upload the same on UOG portal*).
- 6) The Additional Treasurer, University of Gujrat.
- 7) The Director SSC, University of Gujrat (*with request to please disseminate among UOG employees and students*)
- 8) All members of Academic Council, University of Gujrat.
- 9) The SSO to the Vice Chancellor, University of Gujrat
- 10) Archive File.

UOG
Directorate of Academic Coordination



**UNIVERSITY OF GUJRAT
ADMISSION POLICY FALL SEMESTER-2021
FOR THE
FIFTH SEMESTER INDUCTION IN VARIOUS BS-DEGREE
PROGRAMS
UNDER SEMESTER SYSTEM**

1) GENERAL CRITERIA

- 1.1** University of Gujrat (UOG) Online admissions for the fifth Semester induction in various BS-Degree Programs offered during Fall semester-2021 under semester system given in the **Annexure-I** shall be processed against the advertisement in print and electronic media under Semester System on Open Merit and Reserved Quotas as given in **Annexure-II**.
- 1.2** The applicant shall create an account in the UOG admission portal using his/her own computerized National Identification Number (CNIC).
- 1.3** The eligible applicants (Male / Female / Transgender) can apply without any discrimination for admission.
- 1.4** Only Online complete application(s) along with uploaded following compulsory documents shall be processed:
 - a)** Unless mentioned; otherwise, Bank electronic transaction receipt for admission application processing charges.
 - b)** Candidate's passport size photograph (with blue background and up to 300 x 350 pixels; JPG file).
 - c)** Fourteen Years completed Education Transcript (BA / BSc / B Com / Associate Degree or Equivalent) issued by the HEC recognized Degree Awarding Institution / University.
 - d)** In case of any discrepancy, fake documentation or concealment of facts, the admission shall be cancelled at any stage of the degree.
 - e)** The applicants applying for reserved seats must upload all relevant documents mentioned in the attached Annexure-II; otherwise, the application shall not be processed.
- 1.5** Considering eligibility, a candidate may apply for more than one degree programs.
- 1.6** The submitted application(s) shall be acknowledged by the UOG through a text message on the applicant's given cell number.
- 1.7** The candidates may also check the submitted application(s) acceptance status after three working days of the submission through his / her created UOG admission account.
- 1.8** Department wise/degree wise lists of applicants shall be displayed on UOG admission portal (<https://uog.edu.pk>) after the closing date of the admissions. The lists shall be

generated as per received applications. **THIS SHALL NOT BE CONSIDERED AS MERIT LIST.**

- 1.9** In case of any ambiguity in the above uploaded lists the candidate(s) (if any) may contact department concerned through email at least two days prior to the display of the first merit list; otherwise, no claim shall be accepted after the notification / display of the first Merit List.
- 1.10** The admission calendar for Fall-2021 is given in **Annexure-III** below
- 1.11** The change of subject within stipulated time shall only be allowed to the applicants who have already applied for the desired degree program(s) with the approval of respective Deans / HODs subject to the availability of seats and eligibility.
- 1.12** Semester dues shall be refunded (if requested) within stipulated time as per UOG policy / rules which are available at UOG admission portal (<https://uog.edu.pk>).
- 1.13** Considering government SOPs for COVID-19, the University shall not establish Admission Facilitation Centers this year. However, in case of any query or guidance the candidates may contact the Departmental Admission Committee through the respective official emails given below:

| FACULTY OF ARTS | |
|--|------------------------------|
| Department | Email ID |
| English | english@uog.edu.pk |
| Islamic Studies | islamiat@uog.edu.pk |
| Physical Education and Sports Science | physicaleducation@uog.edu.pk |
| FACULTY OF COMPUTING & INFORMATION TECHNOLOGY | |
| Department | Email ID |
| Computer Science | cs@uog.edu.pk |
| Information Technology | it@uog.edu.pk |
| FACULTY OF MANAGEMENT AND ADMINISTRATIVE SCIENCES | |
| Department | Email ID |
| Management Sciences | management@uog.edu.pk |
| Commerce | commerce@uog.edu.pk |
| Hotel and Restaurant Management | ihrm@uog.edu.pk |
| FACULTY OF SCIENCE | |
| Department | Email ID |
| Botany | botany@uog.edu.pk |
| Chemistry | chemistry@uog.edu.pk |
| Geography | geography@uog.edu.pk |
| Mathematics | math@uog.edu.pk |
| Physics | physics@uog.edu.pk |

| | |
|--|-----------------------|
| Statistics | stat@uog.edu.pk |
| Zoology | zoology@uog.edu.pk |
| FACULTY OF SOCIAL SCIENCE | |
| Department | Email ID |
| Economics | economics@uog.edu.pk |
| Education | education@uog.edu.pk |
| Political Science | polscience@uog.edu.pk |
| Psychology | psychology@uog.edu.pk |
| PROVISION OF UOG EMPLOYMENT CERTIFICATE | |
| Department | Email ID |
| Registrar Office | employment@uog.edu.pk |

1.14 Merit List of selected candidates shall be displayed on the respective departmental notice board and UOG admission portal (<https://uog.edu.pk>) as per admission calendar (**Annexure-III**).

1.15 An applicant can file the admission grievance(s) (if any) along with all required documents in the office of the respective Faculty Dean for redressal within two working days after the notification/display of the merit list(s) through respective emails given below:

| NAME OF THE FACULTY / SUB-CAMPUS | EMAIL TO FILE ADMISSION GRIEVANCE(S) |
|---|---|
| Faculty of Arts | g.arts@uog.edu.pk |
| Faculty of Computing and IT | g.it@uog.edu.pk |
| Faculty of Management Sciences | g.management@uog.edu.pk |
| Faculty of Science | g.sci@uog.edu.pk |
| Faculty of Social Science | g.social@uog.edu.pk |

1.16 All the selected candidates mentioned in any merit lists shall appear before the respective Departmental Admission Committee along with all credentials (in original), CNIC / B-Form, two passport size fresh photograph with blue background and two sets of attested copies of all credentials placed in an ordinary paper folder within stipulated time before the notification / display of the next merit list to get bank Challan for the semester fee / dues and securing of admission. However, the Govt. of Punjab SOPs for COVID-19 shall strictly be followed. No applicant without mask, gloves and sanitizer shall be allowed to enter in UOG. Only one parent / guardian shall be allowed. The parent/guardian shall stay outside department office.

- 1.17** Unless mentioned, the admission dues / fee shall be deposited during the stipulated period in the designated branches of the banks at Hafiz Hayat Campus, University of Gujrat (**ONLY**) and a copy of same shall have to be deposited in the department concerned for semester registration. The referred dues / fee shall not be deposited in any other bank.
- 1.18** In case the semester fee / dues are not deposited within stipulated time the admission offer shall stand cancelled.
- 1.19** Subject to the availability, hostel facility shall be provided to the candidates having domicile other than District Gujrat.
- 1.20** A candidate shall have to pay non-refundable Rs 500/- as admission processing charges within the stipulated time as mentioned in the admission calendar for a degree program.
- 1.21** In case the candidate(s) has 14 year education other than UOG, the UOG approved policy for the conversion of marks into CGPA shall be applied.
- 1.22** The applicant's upper age limit shall be 25 years at the admission closing date. No further age relaxation is permissible.
- 1.23** UOG employees shall apply for the Employment Certificate on the template uploaded on admission portal (<https://uog.edu.pk>) to the Registrar University of Gujrat on email employment@uog.edu.pk Accordingly, the quarter concerned shall provide the same to the applicant through his/her email with a copy to the Admission Committee within two working days of the receipt.
- 1.24** Considering above Para if a degree program is not offered. The deposited semester dues shall be refunded as per UOG policy / rules.
- 1.25** The applicant shall have to submit an affidavit that considering minimum required number of students per section and the departmental resources the University reserves the right for not offering any degree program(s) or change the major subject of the applicant as per eligibility. The applicants may also be asked to registrar 1-2 bridging semesters to meet the HEC BS-degree program deficiency (if any).
- 1.26** The details of the BS degree programs offered for fifth semester induction in Fall-2021 and the respective eligibility criteria is given in the attached Annexure-I.

Prof Dr Muhammad Faheem Malik
Convener Admission Committee /
Pro-Vice Chancellor
University of Gujrat, Punjab, Pakistan

**BS-DEGREE PROGRAMS OFFERED BY THE UNIVERSITY OF GUJRAT IN
FALL-2021
FOR THE FIFTH SEMESTER INDUCTION UNDER SEMESTER SYSTEM****FACULTY OF ARTS
FULL TIME EVENING (1:30 PM)
(HAFIZ HAYAT CAMPUS, GUJRAT)**

| BS Degree Programs Offered for the Fifth Semester Induction | Eligibility and Merit Determination Criteria |
|--|---|
| <ul style="list-style-type: none">• English• Islamic Studies• Physical Education & Sports Sciences | <ul style="list-style-type: none">• Fourteen (14) years of education / relevant Associate Degree or equivalent with at least 45% or 2.00 / 4.00 CGPA.• Other than relevant Associate Degree, the BA / BSc or relevant degree holders must have a relevant subject of two hundred (200) marks. <p>MERIT CALCULATION CRITERIA: The merit shall be determined on the basis of marks / CGPA obtained in the terminal degree (fourteen (14) years of education).</p> |

**FACULTY OF COMPUTING AND INFORMATION TECHNOLOGY
FULL TIME EVENING (1:30 PM)
(HAFIZ HAYAT CAMPUS, GUJRAT)**

| BS Degree Programs Offered for the Fifth Semester Induction | Eligibility and Merit Determination Criteria |
|---|---|
| <ul style="list-style-type: none">• Computer Science• Information Technology | <ul style="list-style-type: none">• Fourteen (14) years of education / relevant Associate Degree or equivalent with at least 45% or 2.00 / 4.00 CGPA.• Other than relevant Associate Degree, the BSc or equivalent degree holders must have Mathematics or Computer Science of two hundred (200) marks. <p>MERIT CALCULATION CRITERIA:</p> <ul style="list-style-type: none">• The merit shall be determined on the basis of marks / CGPA obtained in the terminal degree (fourteen (14) years of education). |

**FACULTY OF MANAGEMENT & ADMINISTRATIVE SCIENCES
FULL TIME EVENING (1:30 PM)
(HAFIZ HAYAT CAMPUS, GUJRAT)**

| BS Degree Programs Offered for the Fifth Semester Induction | Eligibility and Merit Determination Criteria |
|--|---|
|--|---|

| | |
|--|---|
| <ul style="list-style-type: none"> • Commerce • Hospitality Management | <ul style="list-style-type: none"> • Fourteen (14) years of education / relevant Associate Degree or equivalent with at least 45% or 2.00 / 4.00 CGPA. • Other than relevant Associate Degree, the BA / BCom or relevant degree holders must have a relevant subject of two hundred (200) marks. <p>MERIT CALCULATION CRITERIA: The merit shall be determined on the basis of marks / CGPA obtained in the terminal degree (fourteen (14) years of education).</p> |
|--|---|

FACULTY OF SCIENCE
FULL TIME EVENING (1:30 PM)
(HAFIZ HAYAT CAMPUS, GUJRAT)

| BS Degree Programs Offered for the Fifth Semester Induction | Eligibility and Merit Determination Criteria |
|--|---|
| <ul style="list-style-type: none"> • Botany • Chemistry • Geography • Physics • Statistics • Zoology | <ul style="list-style-type: none"> • Fourteen (14) years of education / relevant Associate Degree or equivalent with at least 45% or 2.00 / 4.00 CGPA. • Other than relevant Associate Degree, the BSc or equivalent degree holders must have a relevant subject of two hundred (200) marks. <p>MERIT CALCULATION CRITERIA: The merit shall be determined on the basis of marks / CGPA obtained in the terminal degree (fourteen (14) years of education).</p> |
| <ul style="list-style-type: none"> • Mathematics | <ul style="list-style-type: none"> • Fourteen (14) years of education / relevant Associate Degree or equivalent with at least 45% or 2.00 / 4.00 CGPA. • Other than relevant Associate Degree, the BSc or relevant degree holders must have Mathematics of four hundred (400) marks. <p>MERIT CALCULATION CRITERIA: The merit shall be determined on the basis of marks / CGPA obtained in the terminal degree (fourteen (14) years of education).</p> |

FACULTY OF SOCIAL SCIENCES
FULL TIME EVENING (1:30 PM)
(HAFIZ HAYAT CAMPUS, GUJRAT)

| BS Degree Programs Offered for the Fifth Semester Induction | Eligibility and Merit Determination Criteria |
|---|---|
| <ul style="list-style-type: none"> • Economics • Education • Political Science • Psychology | <ul style="list-style-type: none"> • Fourteen (14) years of education / relevant Associate Degree or equivalent with at least 45% or 2.00 / 4.00 CGPA. • Other than relevant Associate Degree, the BSc / BA / BCom or equivalent degree holders must have a relevant subject of two hundred (200) marks. <p>MERIT CALCULATION CRITERIA: The merit shall be determined on the basis of marks / CGPA obtained in the terminal degree (fourteen (14) years of education).</p> |

**DETAIL OF RESERVED SEATS IN UNDERGRADUATE DEGREE PROGRAMS
AND ADMISSION CRITERIA**

- 1) In addition to the above mentioned general admission criteria the following criteria shall also be applicable upon all reserved seats applicants.
- 2) The merit of the offered reserved seats shall be determined within the category; however, the applicant has to fulfill the general minimum admission eligibility criteria to apply for.
- 3) In case any reserved seat is not filled, the same shall be treated towards open merit.
- 4) In case if more than required nominations are received for a particular degree program, UOG shall reserve the rights to prepare the merit list as per UOG policy.
- 5) Subject to the eligibility a candidate may apply for more than one reserve quota.
- 6) The relevant document as proof of the reserve quota eligibility shall be required.

1) SPECIAL PERSONS

- a) Two percent (2%) seats; at least one seat is reserved for special persons in all Undergraduate degree program except BSc Engineering degrees and Bachelor of Architecture.
- b) The applicant shall have to produce a certificate, duly issued by the District Disable Assessment Committee issued by relevant District or federal government.
- c) The candidate shall have to appear before the UOG Medical Board / Committee for Medical Examination as per advertised schedule along with original credentials.
- d) Hard of Hearing shall not be considered as a disability.

2) SPORTS

- a) Two percent (2%) seats; at least one seat is reserved for sports persons in all Undergraduate degree programs except BSc Engineering degrees and Bachelor of Architecture.
- b) The applicant shall provide a registration certificate from Country / Provincial / District Sports Board along with certificate(s) of participation at inter college / board / province level issued by the concerned education department / board / province.
- c) Final selection shall be made on the basis of trials for each category/event/kind of sports that shall be held as per advertised schedule and venue at UOG.
- d) The University reserves the right to specify the category / event/ kind of sports as per its policy.

3) CO-CURRICULAR ACTIVITIES

- a) One percent (1%) seat(s); at least one seat is reserved for co-curricular activities in all Undergraduate degree programs except BSc Engineering degrees and Bachelor of Architecture.
- b) The applicant shall have to provide certificate(s) in the co-curricular activities at inter college / board / province level issued by the concerned education department / board / province.
- c) The final selection shall be made on auditions that shall be held as per advertised schedule and venue at UOG.
- d) The University reserves the right to specify the category/events/ kind of Co-curricular activity as per its policy.

4) CHILDREN OF UOG EMPLOYEES

- a) Two (2%) seats; at least one seat is reserved for the children of UOG Regular BPS/TTS or Long-Term Contractual employees (excluding staff on deputation) in all Undergraduate degree programs.
- b) The candidates having DAE are not eligible to apply against reserved seat of Children of UOG

employee quota in BSc Engineering Programs. However, they may apply against reserve seats of DAE.

- c) NADRA B-Form, UOG employment certificate issued by Registrar office shall be required along with admission application form.

5) FATA

- a) Two (2%) seat; at least one seat is reserved for the applicants of FATA in all Undergraduate degree programs EXCEPT BSc Engineering degrees and Bachelor of Architecture.
- b) Considering KPK Govt. notification received dated March 10, 2020. The nomination letter is not required from the applicant however; domicile and CNIC of FATA shall be required.

6) BALOCHISTAN

- a) One (1%) seat; at least one seat is reserved for the applicants of Balochistan in all Undergraduate degree programs except BSc Engineering degrees and Bachelor of Architecture.
- b) The applicant shall produce nomination letter from the respective government.

7) GILGIT-BALTISTAN

- a) One (1%) at least one seat is reserved for the nominees of Gilgit-Baltistan region in all Undergraduate degree programs except BSc Engineering degrees and Bachelor of Architecture.
- b) The applicant shall produce nomination letter from the respective government.

8) AZAD JAMMU AND KASHMIR (AJK)

- a) One (1%) at least one seat for the nominees of Azad Jammu and Kashmir (AJK) region in all Undergraduate degree programs offered by the Faculty of Arts and Faculty of Social Sciences.
- b) The applicant shall produce nomination letter from the respective government.

9) AFGHANISTAN

- a) One seat for the nominees of Afghanistan in all undergraduate degree programs offered by the Faculty of Social Sciences and Department of Mass Communication and Media only.
- b) The applicant shall produce nomination letter from the respective Embassy in Pakistan.

10) WARDS OF SHUHADA, WAR DISABLED SERVING AND RETIRED INDIVIDUALS OF PAKISTAN ARMED FORCES

- a) One percent (1%) seat(s); at least one seat is reserved for the Wards of Shuhada, war disabled, serving and retired individuals of Pak Army personnel in all Undergraduate degree programs except BSc Engineering degrees.
- b) However, a nomination letter from the GHQ shall be required.

11) DIPLOMA HOLDER

- a) Two percent (2%) seats at least one seat is reserved for DAE (Diploma in Associate Engineering) holders duly recognized by Pakistan Board of Technical Education (PBTE) for admission to the relevant BSc Engineering degree programs.
- b) Five percent (5%) seats in “Morning” are reserved for three years Diploma in Associate Engineering (DAE) in Electrical / Electronics / IT / Computer Hardware / Tele-Communication duly recognized by Pakistan Board of Technical Education (PBTE) holders for admission to BS Computer Science, BS Information Technology, BS Software degree programs.
- c) Other than above Para (a) & (b) unless mentioned five percent (5%) seats are reserved in all “Morning” Undergraduate degree programs for the relevant DAE (Diploma in Associate Engineering) holders duly recognized by Pakistan Board of Technical Education (PBTE).

d) The relevancy of DAE shall be determined by the Departmental Admission Committee.


12) MINORITIES

- a) Two (2%) at least one seat for Minorities in all Undergraduate degree programs except BSc Engineering degrees and Bachelor of Architecture.
- b) NADRA or Government Body documents for the proof of claim as minority shall be required.

13) CHILDREN OF OVERSEAS PAKISTANIS

- a) Two (2) seats are reserved for the children of overseas Pakistanis in all degree programs EXCEPT BSc Engineering degrees and Bachelor of Architecture.
- b) Terminal Certificate / Degree shall be from abroad.
- c) Certificate / Degree Equivalence from IBCC or HEC respectively shall be required.

| ADMISSION CALENDAR FALL-2021 | | <u>ANNEXURE-III</u> |
|---|--|--------------------------------------|
| Online Admission Open | | September 6, 2021 |
| Deadline for the submission of Online application Forms and uploading of final relevant intermediate or equivalent or DAE result | | September 30, 2021 (Till 4:30 PM) |
| List of the entire applicants (Degree program / Category wise; morning, evening, reserve seats) uploading by Directorate IT Services on UOG portal. | | October 1, 2021 |
| IMPORTANT NOTE The applicant shall be intimated by text message by the Directorate of IT and email by the DAC to all applicants of Sports and Co-Curricular reserve seats to bring the application and relevant documents at the day of trial. Otherwise; shall not be allowed to appear in trials. | | October 1, 2021 |
| Submission of all the details of reserved seat applicants to the convener committees concerned by DAC. | | October 1, 2021 |
| Medical Examination for the Reserved Seats (Special Person) at Hafiz Hayat Campus, Ibn e Sina Block between 12:30 to 4:30 PM | | October 5, 2021 |
| Trial for Sports reserve seats | | October 6, 2021 |
| Audition for Co-Curricular reserve seats | | October 7, 2021 |
| Submission of results by all reserved seat (special person/sports/Co-Curricular) committee conveners to the DAC. | | October 8, 2021 |
| Submission of applications and relevant documents along with notified merit list (duly approved by the Vice Chancellor) for all reserved seat (special persons/sports/co-curricular) to the Dean concerned with a copy to the Directorate of IT for uploading on UOG portal by the DAC. | | October 8, 2021 |
| First Merit List for All Programs | | October 11, 2021 |
| Deadline for Fee Submission for First Merit List | | October 14, 2021 |
| Second Merit list for All Degree Programs | | October 18, 2021 |
| Deadline for Fee Submission for Second Merit List | | October 22, 2021 |
| Third Merit List for All Degree Programs (If required) | | October 26, 2021 |
| Deadline for Fee Submission for Third Merit List | | October 29, 2021 |
| Notification and intimation of roll numbers and emails of all admitted students by the Directorate of IT Services to the applicant, Department and Dean concerned. | | November 01, 2021 |
| Departmental Orientation (Online) | | November 02, 2021 |
| Commencement of Classes for all Degree Programs | | November 03, 2021 |
| Commencement of Classes for all Degree Programs | | November 03, 2021 |


(MUHAMMAD BAKHT NAWAZ)
DEPUTY REGISTRAR (ACADEMICS)
FOR REGISTRAR