

NOTIFICATION

In supersession of Notification No. UOG/R(E-II)/23/1390 dated 19.05.2021 and in exercise of powers vested under Section 14(1) of University of Gujrat Act IX of 2004, the Competent Authority is pleased to re-constitute the Grievance Committee to resolve all kinds of grievances of University employees. The composition of the committee is as under:

S #	Name & Designation	Status in the Committee
1	Prof Dr Muhammad Faheem Malik Pro-Vice Chancellor, UOG	Chairman
2	Prof Dr Shahid Iqbal, Dean, Faculty of Engineering & Technology, UOG	Member
3	Dr Bushra Akram, Chairperson, Deptt of Psychology, UOG	Member
4	Treasurer, UOG or his nominee	Member
5	Deputy Registrar (Estb), UOG	Member/Secretary

2. **Terms of References (TORs)**

- The committee shall consider all grievances submitted in writing by an employee regarding employment, working conditions and any other alleged injustice done to an employee while discharging his duties at the Institution.
 - The committee shall have access to all files confidential or otherwise relevant to the employee's grievance.
 - The Committee shall study the petition and after looking into the relevant documents, discuss with those concerned and submit its recommendations and report to the Registrar as expeditiously as possible, but in any case, within one month of the date of petition.
 - The final settlement of any grievance shall be made within a month after the recommendations are submitted to the Registrar by the Grievances Committee.
3. This is notified with approval of the Vice Chancellor, University of Gujrat.

(Signature)
DEPUTY REGISTRAR (ESTB)
REGISTRAR

No. & date even.

A copy for information & necessary action is forwarded to:

- Pro-Vice Chancellor, University of Gujrat
- All Deans of faculties, University of Gujrat
- Heads of all the Academic/Administrative Departments, University of Gujrat
- All the Directors of City/Sub Campuses, University of Gujrat
- The Additional Treasurer, University of Gujrat
- SSO to the Vice Chancellor, University of Gujrat
- Members concerned
- Archive File

(Signature)
SUPERINTENDENT-I (ESTB)