



UNIVERSITY OF GUJRAT

REGISTRAR OFFICE

Admin Block, Hafiz Hayat,
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Web: www.uog.edu.pk

No. UOG/R/23/1390

Dated: 19-05-2021

NOTIFICATION

In supersession of Notification No. UOG/R(E-II)/23/1508 dated 16-06-2017 and in exercise of the power vested under Section 14(1) of UOG Act IX of 2004, the Vice Chancellor is pleased to constitute the following committee to resolve all kind of grievances of University employees:

i.	Prof. Dr. Muhammad Faheem Malik, Pro-Vice Chancellor, University of Gujrat	Chairman
ii.	Prof. Dr. Fauzia Maqsood, Dean, Faculty of Social Sciences, University of Gujrat	Member
iii.	Prof. Dr. Shahid Iqbal, Dean, Faculty of Engineering & Technology	Member
iv.	Treasurer, University of Gujrat	Member
v.	Deputy Registrar (ESTB), University of Gujrat	Member/Secretary

2.

Terms of Service (TORs)

- The committee shall consider all grievances submitted in writing by an employee regarding employment, working condition and any other alleged injustice done to an employee while discharging his duties at the Institution.
- The committee have access to all files confidential or otherwise relevant to the employee's grievance.
- The committee shall study the petition and after looking into the relevant documents, discuss with those concerned and submit its recommendations and report to the Registrar as expeditiously as possible, but in any case, within one month of the date of petition.
- The final settlement of any grievance shall be made within a month after the recommendations are submitted to the Registrar by the Grievances committee.

3. This is notified with the approval of the Vice Chancellor, University of Gujrat.

DEPUTY REGISTRAR (ESTB)

No. & date even.

A copy for information and necessary action is forwarded to:

1. The Pro-Vice Chancellor, University of Gujrat
2. All Deans of faculties, University of Gujrat
3. Heads of all the Academic/Administrative Departments, University of Gujrat
4. All the Directors of City/Sub Campuses, University of Gujrat
5. The Treasurer, University of Gujrat
6. The Resident Auditor, University of Gujrat
7. All members of the committee
8. The SSO to the Vice Chancellor, University of Gujrat
9. Archive File.

SUPERINTENDENT-I (ESTB)